

## Code of Ethics

**Effective: 26 September 2011**

The CBIP Constitution requires that a Code of Ethics is published and is binding on all Members and Associate Members (Certificate holders). Signing that they have adopted the Code of Ethics is done by those persons who apply for certification and is a pre-requisite for being issued with certification.

Industrial inspection and non-destructive testing are disciplines in which skill, judgement, consideration of information (confidential and otherwise) and technical competency are critical elements. The outcomes of industrial inspection and non-destructive testing frequently result in the issuing of a statutory inspection certificate, a process which must be carried out to the highest ethical standards.

Breaches of the Code of Ethics are managed in accordance with the Incident Management procedure PRO-BUS-05.

A case of unprofessional conduct not specifically covered by this Code will be dealt with by CBIP having regard to the particular circumstances of that case.

CBIP may upon discovery of a breach of the Code of Ethics take action if it believes there are reasonable grounds or sufficient evidence to investigate and act.

The Code of Ethics shall apply to all members individually and collectively. A member may be jointly responsible for a breach of the Code of Ethics by their fellow members, certificate holders or others acting on behalf of CBIP, if the breach was committed with that member's concurrence or prior knowledge.

### 6.0 Code of Ethics

As a CBIP member (certificate holder) you are governed by the Constitution of CBIP and by the rules of conduct set out in this Code Of Ethics, and must endeavour to abide by the Constitution, Policies and Procedures of CBIP.

You shall:

- take reasonable steps to safeguard the safety and health of the public and persons in the vicinity of your work in the performance of your professional duties.
- be professional, honest and factual in actions and manner when;
  - representing your skills, expertise and certifications
  - carrying out inspection
  - obtaining inspection results
  - verifying and interpreting information
  - reporting findings

- issuing statutory certificates.
- perform your duties as a member and certificate holder with the high standards to be expected of a professional and always act with integrity.
- not knowingly prepare or certify any statement, report or information which is false, incorrect, misleading or open to misconstruction by reason of misstatement, omission or suppression of a material fact or otherwise.
- set a good example and uphold and improve the dignity, standing and reputation of the industrial inspection and non-destructive testing profession and CBIP, and avoid any conduct which may bring discredit upon the profession or CBIP.
- perform services only in the areas of your competence.
- build your professional reputation on the merit of your services.
- keep confidential the proprietary information and intellectual property rights of your clients, the inspection and non-destructive testing profession, and CBIP.
- not divulge without authority, or use improperly to your advantage or otherwise, information received in the course of any assignment or engagement.
- treat others fairly, tolerantly and with respect.
- neither directly nor indirectly take any action to falsely or unjustly undermine the professional or personal reputation of another member, another Certificate holder or an allied professional person.
- maintain knowledge of, comply with, and not knowingly violate laws, rules, regulations, codes and standards applicable to industrial inspection and non-destructive testing and report illegal or unethical conduct in violation of those laws, rules, regulations, codes and standards to the proper authorities, including CBIP.
- not act, whether for remuneration or other consideration, for more than one party in respect of any particular work without the specific consent of all the parties concerned.
- disclose to your employer and/or your client any conflict or potential conflict of interest, e.g. any financial or other interest that is likely to affect your judgement, or could be interpreted as such.