



PO Box 8056
New Plymouth

64 06 759 4360
cbip-admin@clear.net.nz
www.cbip.org.nz

CERTIFICATION BOARD FOR INSPECTION PERSONNEL

APPLICATION FOR RENEWAL OF CERTIFICATION

FULL NAME OF APPLICANT: Dr / Mr / Mrs / Ms / Other
.....
(Given Names) (Family Name)
ADDRESS FOR CORRESPONDENCE:
.....
.....
HOME PHONE: CELLPHONE:
HOME EMAIL:

EMPLOYMENT DETAILS:
COMPANY NAME:
WORK ADDRESS:
.....
POSITION:
WORK PHONE: WORK FAX:
WORK EMAIL:
WEBSITE

CHECKLIST

Please ensure that all items listed below are included
Incomplete applications will not be processed

- Payment of renewal fees
- Signed Code of Ethics
- 2 current passport photos (please place in an envelope – do not attach with staples or paper clips)
- Statement by Referee



**PO Box 8056
New Plymouth**
64 06 759 4360
cbip-admin@clear.net.nz
www.cbip.org.nz

CERTIFICATION BOARD FOR INSPECTION PERSONNEL

RENEWAL DETAILS

DETAILS OF CERTIFICATE TO BE RENEWED:

REGISTRATION NUMBER:

DISCIPLINE: **ELEVATING WORK PLATFORM**

LEVEL/CLASS/ENDORSEMENT **L1**

EXPIRY DATE ON CURRENT CERTIFICATE:

I declare that, to the best of my knowledge, the information supplied is true and correct.

Signature of Applicant: Date

RENEWAL FEES

Please refer to latest schedule of fees

PAYMENT DETAILS: Cheque Internet Banking
Purchase Order

Amount Remitted: NZD \$

INTERNET BANKING – please contact Business Manger for account details
Cbip-admin@clear.net.nz

Please charge my company / employer

PURCHASE ORDER (please attach)

I acknowledge that until full payment is received, this application is "pending"

PERSONAL STATEMENT

Do you suffer from any phobia, ailment or disability that may prevent you from carrying out your duties in the chosen discipline? YES NO

If yes, please provide details

.....



**PO Box 8056
New Plymouth**

64 06 759 4360
cbip-admin@clear.net.nz
www.cbip.org.nz

CERTIFICATION BOARD FOR INSPECTION PERSONNEL

CODE OF ETHICS

PURPOSE

To safeguard the public's health and well being and to maintain high standards of skills, practices and integrity in the profession of inspection and non destructive testing. The following requirements shall be binding on any person holding a current certificate of proficiency issued by CBIP.

INTEGRITY

CBIP Certified persons are obliged to act with integrity in the pursuance of their occupation for each client, customer or employer and shall be honest and impartial.

RESPONSIBILITY TO THE PUBLIC

CBIP Certified persons shall in the pursuance of their occupational duties:

- (i) Undertake and perform inspections only when qualified by training, capability and experience.
- (ii) Be objective and factual in any verbal, written report, statement or testimony of any work performed.
- (iii) Sign only for work carried out by them or for work that they have personal knowledge of through direct technical control or verified the authenticity of the work signed for.
- (iv) Neither associate with, nor knowingly participate in a fraudulent or dishonest venture.

SOLICITATION AND INDUCEMENTS

CBIP Certified person shall not in the pursuance of their employment:

- (i) Pay, offer or accept, directly or indirectly, any bribe or commission for professional employment except for the commission required by licensed employment agencies.
- (ii) Falsify, exaggerate or permit misrepresentation of their academic and professional qualifications.

Should not function as an independent consultant in technical matters outside the capability of their CBIP certification.

Perform and carry out inspections in a proper manner as required by contract, customer order, code of practice, standard or specification unless any deviation is noted in any written report, statement or testimony of the work performed.

PUBLIC STATEMENTS

CBIP Certified persons shall issue no statements, criticisms or arguments on inspection or non-destructive testing matters connected with public policy without declaring any interest, but should also respect the confidentiality of their employment contract.

CBIP Certified persons shall not publicly issue or express any opinion on inspection or non-destructive testing matters unless it is founded upon sound information of the facts



**PO Box 8056
New Plymouth**
64 06 759 4360
cbip-admin@clear.net.nz
www.cbip.org.nz

CERTIFICATION BOARD FOR INSPECTION PERSONNEL

in issue, upon a background of technical competence in the subject matter and upon honest conviction of the accuracy and propriety of the statements, criticism or argument.

CONFLICT OF INTEREST

CBIP Certified persons shall:

- (i) Conscientiously avoid conflict of interest with the employer or client, but when unavoidable shall forthwith disclose the circumstances to the employer or client.
- (ii) Promptly inform the employer or client of any business associations interests or circumstances which could influence their judgement or the quality of services to the employer or client.
- (iii) Not accept payment, compensation, financial or otherwise from more than one party for services on the same project or from services pertaining to the same project unless the circumstances are fully disclosed and agreed to, by all interested parties or their agents.

UNAUTHORISED PRACTICE

Any violation of this code shall be deemed to be an unauthorised practice and upon proper complaint, investigation and findings of the complaints committee, subject to appeal by the CBIP Board, sanctions may be applied to the individual(s) in violation.

USE OF CERTIFICATES AND LOGOS / MARKS

Certified Persons shall:

- Comply with the relevant provisions of the certification scheme
- Make claims only with respect to the scope for which certifications has been granted
- Not use the certification in such manner as to bring CBIP or the Certification Board into disrepute, and not make any statement regarding the certification which may be considered misleading or unauthorised
- Discontinue the use of all claims to certification that contain any reference to CBIP or the Certification Board or to certification upon suspension or withdrawal of certification, and return any certificates an/or ID cards issued by the Certification Board
- Not use the certificate or ID card in a misleading manner

I have read the CBIP Code of Ethics and Use of Certificates and Logos/Marks and agree to abide by this code and regulation.

I agree that my application details may be stored by CBIP and that my contact and certification details may be published by CBIP.

Signature of Applicant: Date:



**PO Box 8056
New Plymouth**
64 06 759 4360
cbip-admin@clear.net.nz
www.cbip.org.nz

CERTIFICATION BOARD FOR INSPECTION PERSONNEL

STATEMENT BY REFEREE RENEWAL EWP L1

It is a requirement for renewal that the information supplied by the applicant is verified by a referee who has knowledge of the applicant's work activities in the discipline for which renewal is being sought.

The Board must be satisfied that the person(s) attesting to the ongoing experience of the applicant are appropriately qualified to do so. The referee **MUST** also verify the applicant's experience by signing the experience statement.

REFEREE DETAILS

NAME:

EMPLOYER:

POSITION:

SOURCES OF INFORMATION ABOUT THE APPLICANT:

.....

**DECLARATION OF PROFESSIONAL OR EMPLOYMENT RELATIONSHIP
BETWEEN REFEREE AND APPLICANT:**

I, (*print name of referee*) hereby declare that I have knowledge of the applicant's work activities and I am suitably qualified to attest to the experience of (*print name of applicant*) in the discipline as detailed in the attached Statement of Experience, and covered by this Application for Renewal.

Signature of Referee: Date.....