

## **CBIP Annual General Meeting - 2007.**

### **Unconfirmed Minutes of the Twenty Fourth Annual General Meeting of the CBIP Board.**

#### **Meeting Details.**

The meeting was held in the Conference Room of the Hamilton Club, 21 Grantham Street, Hamilton, on Wednesday 23 May 2007, commencing at 1:00 pm.

#### **Papers Tabled.**

Copies of the meeting agenda, the Chairman's report and the minutes of the AGM held last year on 31 May 2006 were made available to all persons attending the meeting.

#### **Present.**

Alan Askham,	David Barnett,	Mick Bell,	Bill Black,
Maurice Davies,	Rob Penney,	Wolfgang Scholz,	Jon Westra,
Angela Ibbotson.	John Wilson, (Chairman),	John Stark, (secretary),	
K. Zeniou,	B. Sergeant,	D. Laurenson,	I. Grooby,
B. Nunweek,	D. Byron,	A. Deasley.	

#### **1. Apologies.**

Apologies were received from B. George, M. Kelsen, S. Mabbett, and I. Whyte.

#### **2. Meeting Opening.**

The Chairman, Mr John Wilson in opening the meeting welcomed those attending. He said that while CBIP had experienced a very difficult time over the past two and a half years in relation to its cash flow discussions had commenced and he was very hopeful that CBIP's future would be secure.

### **3. Minutes of the Previous Meeting.**

The minutes of the previous meeting had been distributed and were taken as read. There were no matters arising from the previous minutes. Secretary confirmed that they had been circulated and no comment or requests for changes or alterations had been received.

It was then proposed Bill Black seconded Mick Bell that the minutes be approved.

**Agreed.**

### **4. Chairman's Report.**

Copies of the Chairman's report had been distributed to all persons present and the Chairman said that he did not intend reading it but would focus on some important parts that it contained.

On Monday of that week very important discussions had been held with representatives of the Department of Labour and a good understanding of the positions of each party had been established. The view of the Department is that CBIP needs to continue and funding has been offered to enable CBIP to continue until the end of 2007.

The examinations that normally would be held over the October – December 2007 period would now be held as normal and there were good indications that CBIP would continue operations into the long term in the competency certification business.

Discussions will continue between the Department of Labour, the Ministry of Economic Development and CBIP to determine a solution and find a legal way in which adequate funding for the long term can be arranged.

He then referred to his printed report and highlighted various parts. There were a number of questions regarding CBIP's future that could not be answered at this time but the Chairman said that a good understanding with the Department of Labour has been created and he was confident that the cash flow problem that had created CBIP's difficulties would soon be resolved.

Wolfgang Scholz asked the Chairman whether the report could be corrected as there was a typo on the last page. On the last page in the Summary at the end of the first paragraph the last line should read –

*“Additionally my thanks to HERA who have provided and fulfilled the treasury function without recompense.”*

It was agreed that the correction be made and the Chairman said that the contribution of HERA to CBIP in carrying out that service to CBIP ever since CBIP commenced operations some 25 years ago was very considerable for which CBIP was very grateful.

Proposed by Wolfgang Scholz seconded Maurice Davies that with the change proposed by Wolfgang Scholz the Chairman's report be accepted.

**Agreed.**

## **5. Report concerning the Applications and Approvals Committee.**

The Chairman presented the report as the Chairman of that Committee was not able to attend. He said the committee has a very important function in the CBIP structure as it is the committee that ensures standardization across all the CBIP disciplines. Meetings are held once per month and attended usually by five persons. They assesses the material provided by applicants for completeness and evidence that the person applying has supplied the required proof of training, skills and knowledge to meet the specified CBIP criteria.

Until that material has been presented in an acceptable form that demonstrates the applicant's competence to deal with issues those equipment inspectors can expect to encounter in their inspection work, the assessment process cannot continue.

## **6. Report from Panel Chairman, Non Destructive Testing.**

Rob Penney made a verbal report on the activities of the Non Destructive Testing Panel. He outlined the relationship between the AINDT and CBIP and emphasised the advantages that CBIP now had through being able to issue competence certification in NDT on the basis of joint AINDT/CBIP certification under the accreditation of ISO 17024. He emphasised that through the AINDT CBIP had made great progress with the NDT competency certification.

## **7. Financial Report.**

The financial report for the 2006 calendar year was presented by the treasurer Wolfgang Scholz. He outlined that while the situation did not appear to be much better than that of last year endeavours now under way with the Government Departments and Ministries could be expected to resolve the longer term situation. The grant being provided by the Department of Labour would be sufficient for the 2007 year.

After several questions it was proposed Wolfgang Scholz seconded Mick Bell – That the financial report for 2006 be approved. **Agreed.**

#### **8. Appointment of Auditors.**

The recommendation by the Board to the meeting was that the current auditors continue. There was no discussion on this issue and it was then proposed –

Wolfgang Scholz seconded Bill Black that the current auditors be appointed for the 2007 year. **Agreed.**

#### **9. Appointment of Legal Advisors.**

The needed to have good legal advice available when it was needed was discussed and it was suggested that the firm of Aldbrewer and Mazengarb would be used when and as required but with no retainer being paid. That was proposed by Bill Black and seconded by David Barnett. **Agreed.**

#### **10. Other Business.**

Ian Grooby asked whether he could speak on behalf of the Crane Association. He explained that the Association had been presented with misleading information resulting in an article being published that indicated CBIP was going out of business. He said that the Crane Association strongly supported CBIP and was sincerely interested in ensuring that it was able to continue operations. Various ways were being looked at by the PCA to determine how they could best assist CBIP in continuing operations.

Ian and Kypros both commented that they strongly supported CBIP continuing to apply the existing processes in establishing competency.

The Chairman replied that a considerable amount of wrong information was currently going the rounds and said the CBIP appreciated the long standing support that it received from members of the PCA in terms of voluntary support that was greatly appreciated and thanked Ian for his remarks.

The Chairman emphasised that considerable progress had been made towards moving forward with the Department of Labour and a good understanding had now been reached. The position of CBIP was now secure to the end of 2007 and he was confident that the medium and longer term situations would be resolved through continuing discussions and negotiations with the Government Departments and Ministries.

Bryan Nunweek asked what actions CBIP had been able to take resolving the applicable requirements for the Elevated Work Platforms. The Chairman replied that as yet the exact details of the requirements being applied by the Department of Labour were still uncertain but that he would follow it up further with them.

As there were no other items of business the Chairman thanked those present for attending the meeting and said that they would be kept informed through the CBIP website of progress made in the discussions with the Government organisations.

The meeting closed at 3:00 pm.

Minutes Confirmed .....

**-- End --**