

## Examinations 2012

The CBIP Governance Board will be holding examinations bi-monthly, starting April 2012.

Examinations will be held on the last Thursday of every second month at two venues.

If this date falls on a statutory holiday, the exam will be on the next Friday

Where examinations are multi-choice a result may be available by the end of the day. Short answer results will not be available immediately.

Candidates who are required to re-sit, must have a two month period between resits.

Applicants can attempt up to three examinations on one day.

Applications close one month prior to the examination.

The future .....

CBIP will offer five examination rounds in 2013, in March, May, July, September and November.

Development of an electronic database is underway and a prototype is expected to be available for Governance Board assessment shortly.

Once completed, CBIP may offer on-line examinations, providing further flexibility in the services offered.

The changes in number of opportunities for examination will provide more flexibility for applicants.

### Examinations 2012

- Four examination rounds offered at two venues

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### Accreditation Update

- On-site audit by JAS-ANZ

### Inspector Listing on CBIP website

- If your name isn't displayed find out why

### Next Governance Board Meeting

### Contributing Members

### Examination Schedule

### Scheme Committee

- Update on progress

### Free advertising for Employers

- This free service is being used by prospective clients!

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### Applications for renewal

### Change of Address

- Keep CBIP office informed, so they can keep you informed!!

### PEI Endorsement C

- New examination available from June 2012

### Standards of Proficiency

### Examination Database Review

- Expressions of interest required

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### Governance Board Elections

- Two Board members retire by rotation

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## Accreditation Update

JAS-ANZ carried out a full audit in November 2011 for both ISO17024 and ISO 9712.

The outcome was that the auditor is recommending to JAS-ANZ that CBIP be accredited to ISO 17024 and 9712

## Inspector Listing on CBIP Website

CBIP office advises that they have received several calls from members and end users of services, querying why the inspector's listing is not shown on the CBIP website.

If you are not showing on the current inspector listing on the CBIP website, it is probably because you do not hold a Competence Certificate.

## Next Governance Board Meeting

This will be held in New Plymouth on Thursday 8 March 2012.

## Contributing Members

CBIP invites organisations and end users become contributing members to CBIP.

Enquires should be addressed to the CBIP office.

## Examination Schedule

The 2012 examination schedule is available from the CBIP website.

## Scheme Committee

The Governance Board discussed the development of a Scheme Committee at their last meeting and assigned a Board Member to progress the development of procedures and roles for this committee.

This committee will function as a technical advisory group to the Governance Board, become involved in development and review of new and existing schemes, organise internal audits, give technical advise and assist with resolution of incidents and complaints.

The Committee will have the power to contract and co-opt, but will be fully accountable to the Governance Board.

It is expected that the committee will be formed from existing committee members, current members, end users, associates and other interested parties.

## FREE Website Advertising

Employers of Competence Certificate Holders or self employed who hold a Competence Certificate are offered free advertising on the CBIP website.

Prospective clients will have the ability to search by employers geographical region, location, inspection services and inspector disciplines offered.

This page is being viewed on the website and all enquiries to the CBIP office are being referred to this. The application form is on the CBIP website, located on the forms page - Employer Listing Request Form.

### Applicants for Renewal of Proficiency Certificate

Applicants for renewal are reminded that applications **must**:

- be sent at least three months prior to expiry date of certificate
- Comply with the current Standard of Proficiency and the General Standard of Proficiency

Non compliance with the above may result in delays in Approval of Proficiency Certificates.

CBIP have sent expiry notices to Proficiency Certificate holders whose certificates expiry in the first six months of 2012, however it is the Proficiency Certificate holder's responsibility to be aware of the expiry date of their Proficiency Certificate.

The correct application form to be completed is called **PROFICIENCY CERTIFICATE APPLICATION**.

Applications for Proficiency Certificate renewal must not be submitted on an **COMPETENCE CERTIFICATE APPLICATION**.

Applicants who are confused between the difference in Proficiency and Competence Certificates should read the General Standard of Proficiency, where they are clearly defined.

### Endorsement C Pressure Equipment

CBIP has added an endorsement (C) for PEI to cover scope of Heritage boilers, heritage pressure vessels, and heritage engines. The examination will be available from 28 June 2012. Refer to PEI SOP, 3rd ed, Sep 2011.

### Notification of change of address / employer

Please notify the CBIP office if changing address, employer or email, so that you continue to receive notifications and newsletters.

The change can either be emailed or submitted on a form available on the CBIP website.

### Standards of Proficiency

The revised Standards of Proficiency for inspector disciplines became effective 1st December 2011 and apply to all applications from Certification, Renewal and Recertification from that date.

The revised versions are available from the CBIP website.

NDT Standards of Proficiency are currently under revision and notification of any changes will be made on the CBIP website and newsletter.

### Examination Databases

Pressure Equipment and Cranes examination databases are under review and expressions interest are sought from experience Crane and Pressure Equipment Inspectors to assist with writing and reviewing examination questions.

Payment will be made on production of validated questions.

If interested please email the CBIP office.

## GOVERNANCE BOARD ELECTIONS

Nominations open 15 March 2012

In accordance with Constitution 7.9, nominations for the vacancy for two (2) Governance Board members are called for.

The vacancy will occur on 31 May 2011 or after the Annual General Meeting, whichever is sooner.

The current board member whose term of office is expiring, is eligible to for nomination.

- I.* Number of vacancies to be filled:  
One
- II.* Vacant Portfolios:  
Chairman  
  
Audit Compliance and Standards,  
Government and Industry Liaison
- III.* Names of continuing Governance Board members:  
Peter George  
Harvey O'Sullivan  
Jack Mains

Governance Board Nominee Criteria, Board Members CV's and nomination forms will be available on the CBIP website by Friday 9th March 2012.

### Governance Board Election Timetable 2012

12 March	Nomination forms and Notice of Elections distributed to members Forms and process available on website
15 March	Nominations for vacant positions open
2 April	Nominations for vacant positions close
6 April	Nominations Committee meet to consider all nominations
10 April	Candidates notified of Committee decision on nomination
13 April	Final date for Candidate right of appeal
17 April	Nomination Committee decision on appeals
20 April	Candidate biographies distributed to members eligible to vote. Voting papers distributed
15 May	Voting closes
AGM	Announcement of successful candidate to members